



Health and Safety Policy Statement

The Institute of Fire Safety Managers (IFSM) provides advice, information etc. to individuals and organisations on a wide range of subjects relating to Fire Safety.

This policy and procedure document is enacted under the By-Laws of the Institute.

The IFSM understands and fully accepts responsibility for and will take all reasonable measures to ensure the health, safety and welfare of staff and others who may be affected by IFSM activities. The IFSM will also ensure that it complies with the requirements of the Health and Safety at Work Act 1974 and any relevant regulations.

The policy of the IFSM is to ensure, so far as is reasonably practicable: -

- i) The provision and maintenance of safe and healthy working conditions, equipment and systems of work.
- ii) Sufficient resources, information, training and supervision are provided for these purposes.
- iii) A programme of progressive improvement in the health and safety performance, recognising also that IFSM members are the most important asset.

The IFSM will also ensure, so far as is reasonably practicable, the health and safety of members, contractors and non-members who may be affected by its activities.

The IFSM expects all members to accept individual responsibility to both co-operate with it through routine consultation and, in the event of any non-routine occurrence, in the implementation of this policy and to take reasonable care of themselves and others who may be affected by their acts or omissions whilst on Institute business.

Near Miss, Accident and Assault Procedure

All members and sub-contractors are to report to the Business Support Manager all incidents in order that the Health and Safety Executive (HSE) Guidelines can be followed and reports made, when necessary, and changes to IFSM policies made, if required.

To enable functions to be carried out, it is the IFSM's intention to ensure that responsibilities for health and safety matters are effectively assigned within the organisational structure and for suitable and efficient arrangements to be made and to effectively implement, monitor and review safety practices and procedures.

This Policy will be reviewed when necessary to ensure that it reflects changes in the nature and size of the organisation and to ensure that it is up to date and reflects any changes in IFSM activities or current legislation.

This Policy will be made available to all members, partner organisations and contractors by publication on the IFSM website.