



## **The Institute of Fire Safety Manager Agenda for 2020 Annual General Meeting**

Venue: None – Virtual by email and website

Date: 7<sup>th</sup> October 2020

Introduction

To all members,

We are obligated to hold an AGM and it seems that in these times it will be better to run a virtual one rather than wait until COVID 19 predicts otherwise! The idea is that we will set a truncated agenda (as below) with explanation and proposals. We will take members queries but we will also take a 'silent vote' as approval for the proposals. We will also record any objections for the minutes and record.

1. Draft Minutes of the 2019 Annual General meeting – **Action - for approval.**
2. Chairman's Report - postponed
3. Presidents Report - attached
4. Treasurers Report – attached
5. To agree the proposal of Ryans Accountants as our accountants for the next financial year. **Action – accept proposal.**
6. Membership Secretary's Report - postponed
7. Business Support Managers report - postponed
8. To receive nominations for the election of President for 2020 - 2022 – (any nominations to be emailed to Business Support Manager before 1<sup>st</sup> October 2020)  
Council Nominee Dr Bob Docherty – **Action for approval or more than one nomination for ballot vote after the AGM.**

9. To receive nominations for the election of Council Officers and Council members. It is proposed that all current Council members remain in post as elected for the next 12 months and that Adam Kiziak (co-opted at present) to full Council member and Dave White to Chairman and Adrian Simpson to Vice Chairman. **Action – accept proposal.**
10. The appointment of three Vice Presidents. Action to continue with the current VPs (S Cocking, R Colyer and P Cowland).
11. Launch of scholarship awards – to be postponed but launch at next Technical Meeting held.
12. Re-Launch of Level 2 Award– to be postponed but launch at next Technical Meeting held.
13. 5 year Strategic Plan – to accept the paper submitted by John Cowie to this AGM as an interim progress report.
14. Draft formal document on appointment / election of Co-opted and Full Council Members starting in 2021. **Action - for comment and approval.**